



MULTI-FAMILY & COMMERCIAL

PERMIT SUBMITTAL CHECKLIST

LOW VOLTAGE PHONE, DATA, VOICE

Contractor Registration

- All Contractors must be registered and up-to-date to pull permits.

Initial Deposit

- 1% of the contract value is due upfront with a minimum of \$100.00 for the first \$500 of the contract. Remaining balance is due upon issuance.

REQUIRED FORMS

[Submittal Form](#)

[Low Voltage Electrical Application](#)

[Authorized Agent Form](#)

[Fire Sprinkler Application](#)

CONTRACTOR REQUIRED DOCUMENTS

[Contract](#)

[Plans](#)

[CAB Approval](#)

ADDITIONAL SUBMITTAL REQUIREMENTS

[Notice of Commencement \(NOC\)](#)

A certified NOC is required on Building permits with a value greater than \$2,500 and Mechanical AC Changeout Permits greater than \$7,500.



Applying Online?

- [Applicant User Guide](#)
- [Naming Convention](#)



Submit Application