



MULTI-FAMILY & COMMERCIAL

PERMIT SUBMITTAL CHECKLIST

SOLAR HEATER

Contractor Registration

- All Contractors must be registered and up-to-date to pull permits.



Initial Deposit

- 1% of the contract value is due upfront with a minimum of \$100.00 for the first \$500 of the contract. Remaining balance is due upon issuance.

REQUIRED FORMS

<input type="checkbox"/>  Submittal Form	<input type="checkbox"/> Plumbing Application	<input type="checkbox"/>  Authorized Agent Form	<input type="checkbox"/> Roof Warranty Notification	<input type="checkbox"/> Electrical Application
---	---	--	---	---

CONTRACTOR / OWNER BUILDER REQUIRED DOCUMENTS

<input type="checkbox"/>  Contract	<input type="checkbox"/>  Plans	<input type="checkbox"/> CAB Approval	
---	--	---	--

ADDITIONAL SUBMITTAL REQUIREMENTS

-  [Notice of Commencement \(NOC\)](#)

A certified NOC is required on Building permits with a value greater than \$2,500 and Mechanical AC Changeout Permits greater than \$7,500.



Applying Online?

- [Applicant User Guide](#)
- [Naming Convention](#)



Submit Application