

INTERGOVERNMENTAL COORDINATION ELEMENT

Element Overview

The City of Boca Raton is bordered by the Town of Highland Beach, the City of Delray Beach, and unincorporated Palm Beach County to the north; unincorporated Palm Beach County to the west, the City of Deerfield Beach (in Broward County) to the south, and the Atlantic Ocean to the east. Due to its location and its proximity to multiple jurisdictions, the City must be aware of and cooperate with a multitude of governmental entities and agencies to ensure the continued maintenance of the City's character and quality of life.

The natural environment does not follow political boundaries, and preservation and conservation of natural resources requires cooperation between all entities engaged in their protection, including the Florida Department of Environmental Protection (FDEP), Palm Beach County, the Greater Boca Raton Beach and Park District ("Beach and Park District"), the Florida Inland Navigation District, and the South Florida Water Management District (SFWMD). Transportation systems are likewise becoming less jurisdictionally bound than in the past, owing to distances between residential areas, shopping areas, and employment centers, requiring coordination with the adjacent municipalities, including Deerfield Beach, Delray Beach and Highland Beach. The City coordinates with Palm Tran and Tri-Rail to provide residents without access to automobiles, or those who choose not to drive, more transportation options. The City also communicates with the Florida Department of Transportation (FDOT), Palm Beach County, and the Palm Beach Transportation Planning Agency (TPA) regarding its plans. The City is currently poised to implement a truly multimodal transportation system that will provide an extensive network of transit and transportation connectivity, such as may be seen in Broward County.

The City coordinates with Palm Beach County for everything from transportation and utilities to parks and public safety. The City also coordinates more informally with the Town of Highland Beach, the City of Delray Beach, as well as with Broward County and the City of Deerfield Beach. In addition to the myriad State agencies with which the City coordinates (FDOT, Department of Economic Opportunity or DEO, FDEP, etc.), the City also works with regional entities to ensure its concerns are heard and recognized within a more localized area. The Treasure Coast Regional Planning Council (TCRPC) assists with land use planning, the SFWMD and Lake Worth Drainage District (LWDD) both enforce water-related regulations, and the School District of Palm Beach County (School Board) provides public education facilities to City residents.

The City of Boca Raton maintains these relationships, and many others, through intergovernmental coordination activities to continue the provision of City infrastructure, services, environmental maintenance, and transportation options to all residents.

Element Goals, Objectives and Policies

GOAL ICE.1.0.0

Establish processes among the various governmental, public, and private entities to improve cooperation between governments at all levels, to ensure coordination of all plans and programs, and establish a comprehensive approach to solving intergovernmental issues as they arise.



OBJECTIVE ICE.1.1.0

Communication shall be maintained for the review and analysis of comprehensive planning issues in order to coordinate the Comprehensive Plan with the SFWMD Regional Water Supply Plan and the plans of the School Board, adjacent municipalities, the county, adjacent counties, and other units of local government providing services but not having regulatory authority over the use of land.

(SRPP Coordination Outline; SCP 21(b)1)

POLICY ICE.1.1.1

Coordinate planning activities as mandated by the various elements of the Comprehensive Plan with other local governments, the School Board, and special districts providing services but not having regulatory authority over the use of land, the region, and the State by distributing the Comprehensive Plan to affected entities describing present and future planning activities within the City.

(SRPP Coordination Outline)

POLICY ICE.1.1.2

Coordinate with adjacent jurisdictions regarding proposed development consistencies and conflicts between the Comprehensive Plan and those of adjacent jurisdictions. Where appropriate, and when staff-level consensus cannot be reached, the City will respond at public hearings, through memoranda, or through the appropriate regional planning council's mediation process.

POLICY ICE.1.1.3

The City will identify professional staff in the Development Services Department to act as principal liaisons with the County, the TCRPC, the DEO, the Department of Children and Families, and the South Florida Regional Transportation Authority (SFRTA). The principal liaison will be the specific contact within the City to monitor, review, and coordinate development information and policy decisions that affect the coordination of planning activities.

POLICY ICE.1.1.4

The City shall identify professional staff in the Municipal Services Department to serve as principal liaison with the FDOT, the Palm Beach County Traffic Division and the TPA.

POLICY ICE.1.1.5

The City shall identify professional staff in the Development Services Department to serve as principal liaison with the Florida Fish and Wildlife Conservation Commission (FWC), and FDEP.

OBJECTIVE ICE.1.2.0

Ensure that the local government addresses, through coordination mechanisms, the impacts of development as provided in the Boca Raton Comprehensive Plan upon development in adjacent municipalities, the county, adjacent counties, the region (TCRPC), and in the state.

(SCP 21(b)5)

POLICY ICE.1.2.1

The City shall periodically review, by request, the comprehensive plans of adjacent governments in order to evaluate the impact of proposed development in Boca Raton upon development in the area of concern.

(SRPP Coordination Outline)

POLICY ICE.1.2.2

Resolve conflicts with other local governments as they arise through the TCRPC regional dispute resolution process.

POLICY ICE.1.2.3

The City shall continue to maintain an interlocal agreement with Palm Beach County requiring that all developments proposed for the unincorporated area of Palm Beach County inside the City's water and sewer service area be presented to the City's Public Utilities and Development Services Departments prior to final action on the proposed development. The City Manager shall, based on criteria in the agreement, make a finding as to whether that development may connect to water and sewer services provided by the City.

(SRPP Coordination Outline; SCP 21(b)1)

POLICY ICE.1.2.4

The City will coordinate with Palm Beach County regarding annexation, and will address the following in future annexations:

- 1) thoroughfare right-of-way protection;
- 2) fire-rescue service;
- 3) levels of service (LOS) to be established in newly annexed areas;
- 4) public facilities to meet service needs of proposed annexation areas;
- 5) "service delivery enclaves";
- 6) cooperative mapping of proposed future annexation areas with adjacent jurisdictions;
- 7) requirements of Chapter 171, FS; and
- 8) interlocal agreements to rectify deficiencies or to address facilities to be provided by another jurisdiction.

The City will seek dispute resolution assistance through the TCRPC in the event of growth management issues between other local governments if not resolved through the Intergovernmental Plan Amendment Review Committee (IPARC).

(SRPP Coordination Outline)

POLICY ICE.1.2.5

The City shall maintain a Mutual Aid Agreement with Palm Beach County for the purpose of formalizing emergency preparedness coordination mechanisms. This agreement will call for the exchange of information on all existing and proposed fire stations, ambulance stations, and other similar capital facilities.

(SRPP Coordination Outline)

POLICY ICE.1.2.6

The City will continue to avail itself of the TCRPC dispute resolution process (TCRPC Rule 29K-4, F.A.C.) in the event of conflict with another local government where local efforts at conflict resolution have failed. The City will also cooperate fully with the TCRPC dispute resolution process when initiated by another affected local government. However, the City may refuse to enter into a settlement agreement so arrived at if that agreement is in conflict with any provision of the City's adopted Comprehensive Plan, the Code of Ordinances, the Capital Improvements Program, the current or succeeding year's budget, or if the agreement would require the expenditure of City funds.

(SRPP Coordination Outline)

POLICY ICE.1.2.7

Upon learning of the creation of any new governmental entity with which the City should coordinate, the City Manager will designate a City department as the primary coordinating department with that entity.

(SRPP Coordination Outline)

OBJECTIVE ICE.1.3.0

This Comprehensive Plan shall be consistent with the Comprehensive Plans of adjacent municipalities, Palm Beach County, the Treasure Coast Strategic Regional Policy Plan, and the State Comprehensive Plan. Additionally, the City will continue to facilitate coordination with Broward County and the South Florida Regional Planning Council, when appropriate, the School District of Palm Beach County, adjacent municipalities, regional authorities, and state agency functional plans.

(SRPP Coordination Outline)

POLICY ICE.1.3.1

The City will implement the provisions of the City's Water Shortage Emergency Ordinance when requested to do so by SFWMD.

POLICY ICE.1.3.2

The City shall continue to work in cooperation with LWDD to maintain adequate surface water levels.

POLICY ICE.1.3.3

The City shall coordinate appropriate aspects of its comprehensive plan with the SFWMD Regional Water Supply Plan, the *Lower East Coast Water Supply Plan* (LECWSP).

POLICY ICE.1.3.4

The City shall review and update its adopted 10-Year Water Supply Facilities Work Plan, as contained within the City's *Infrastructure Element Potable-Water Sub-Element*, at a minimum every five years and within 18 months after the SFWMD approves an updated LECWSP.

POLICY ICE.1.3.5

The City shall coordinate as needed with SFWMD, and adjacent local governments, regarding the potential need to examine and plan for additional alternative water supply sources and projects during the long-term planning horizon.

POLICY ICE.1.3.6

The City shall incorporate and adopt new rules and regulations of those Federal, State, and Special Districts, whose jurisdiction incorporates the drainage facilities within the City limits including, but not limited to, SFWMD, the FDEP, LWDD and the United States Environmental Protection Agency (EPA).

POLICY ICE.1.3.7

The City will continue to seek, through intergovernmental agreements, to share the use of its parks and recreation facilities and those of other semi-public and private entities.

POLICY ICE.1.3.8

The City shall continue to coordinate closely, through joint meetings to be held on an as-needed basis, between the Beach and Park District and the City Council to assure that parks and recreation facilities are adequately and efficiently provided for all areas under the jurisdiction of the Beach and Park District.

POLICY ICE.1.3.9

The City shall continue to coordinate closely with Palm Beach County to assure that the parks and recreation needs of South County residents are adequately and efficiently met and equitably funded.

POLICY ICE.1.3.10

The City shall continue to work closely with the School District and Florida Atlantic University (FAU) to make efficient joint use of facilities to meet educational, recreational, and cultural needs of the community.

POLICY ICE.1.3.11

The City shall continue to support the County's Commission on Affordable Housing to provide for the availability and affordability of housing for extremely low, very low, low and moderate-income persons.

POLICY ICE.1.3.12

The City shall continue to coordinate with the Palm Beach Emergency Management Director in assisting the implementation of the County's campaign to educate the general citizenry regarding emergency preparedness plans, including specific citizen directives.

POLICY ICE.1.3.13

The City shall continue to coordinate with Palm Beach County in updates of the Local Emergency Preparedness Plan. This update shall enable the County and incorporated municipalities to plan for future population densities which will neither adversely impact the efficiency of the evacuation plan nor increase evacuation times. The City shall also coordinate with the County in updating hurricane evacuation shelter assignments as well as other policy formulation surrounding land use and emergency preparedness.

POLICY ICE.1.3.14

The City shall continue to coordinate with the American Red Cross, Palm Beach County, and all other regional, State, and Federal agencies on an annual basis, or as needed, to modify the Local Emergency Preparedness Plan, coordinate for public emergency shelters, and provide for the update of the City's post-disaster redevelopment strategies.

POLICY ICE.1.3.15

The City shall continue to coordinate with the State Division of Historic Resources, Palm Beach County Historical Preservation Board, and Boca Raton Historic Preservation Board in continuing to identify, protect, analyze, and explain the City's historical, archaeological, and cultural resources. Such efforts shall include determination of their worth and vulnerability, as well as determination of specific applicable preservation management policies.

POLICY ICE.1.3.16

The City shall continue to coordinate with Palm Beach County, adjacent municipalities, and appropriate regional, State, and Federal agencies in managing coastal resources, as described within the Coastal Management Element of this Comprehensive Plan.

POLICY ICE.1.3.17

The City will not issue any development order or development permit until it has received confirmation from the Palm Beach County Department of Environmental Resource Management that the proposed land use is not in conflict with the Palm Beach County Wellfield Protection Ordinance.

POLICY ICE.1.3.18

The City shall establish a formal review process of new campus development with FAU through the campus development agreement to ensure consistency with this Comprehensive Plan.

POLICY ICE.1.3.19

The City shall coordinate with the Boca Raton Airport Authority, the South Florida Regional Transportation Authority (SFRTA or Tri-Rail), and Palm Tran regarding the installation of an intermodal terminal at the Boca Raton Airport, as needed for consistency with policies promoting transportation options in the Boca Raton Comprehensive Plan.

POLICY ICE.1.3.20

The City shall cooperate with the County and State to optimize the use of County, State, and Federal funds by advance preparation of right-of-way acquisition documents and construction plans for roadway improvements.

POLICY ICE.1.3.21

The City shall continue to utilize the TPA as the City's main coordination mechanism for transportation planning, including data collection and warehousing, and intergovernmental coordination.

POLICY ICE.1.3.22

The City shall continue to provide comments and recommendations to the SFRTA staff regarding rail operations within the City and as they affect City residents.

POLICY ICE.1.3.23

The City will provide Palm Tran the data needed for effective implementation of overall service, including for the provision of services for transportation disadvantaged residents.

POLICY ICE.1.3.24

The City will coordinate with Palm Tran and other transit providers to review site plan proposals to ensure that the design of roadways, buildings, and other features will allow for safe and efficient operation by Palm Tran buses and City shuttle buses.

GOAL ICE 2.0.0 (FORMER PUBLIC SCHOOLS FACILITIES ELEMENT [PSFE] GOAL 2 AND GOAL 1.1.1)

It is the goal of the City of Boca Raton to maintain and enhance joint planning processes and procedures for coordinating public education facilities, for planning and decision-making regarding population projections, public school siting, and the development of public education facilities concurrent with residential development and other services. This goal shall be accomplished recognizing the constitutional obligation of the school district to provide a uniform system of free public schools on a countywide basis.

OBJECTIVE ICE 2.1.0 INTERGOVERNMENTAL COORDINATION (FORMER PSFE OBJECTIVE 2.2.0)

To establish and maintain a cooperative relationship with the School District and municipalities in coordinating land use planning with development of public school facilities which are proximate to existing or proposed residential areas they will serve and which serve as community focal points.

POLICY ICE.2.1.1 (FORMER PSFE POLICY 2.2.1)

The City shall abide by the "Interlocal Agreement between the School Board of Palm Beach County, Palm Beach County and Municipalities of Palm Beach County for Coordinated Planning" which was fully executed by the parties involved and recorded with the Clerk of the Circuit Court of Palm Beach County on December 15, 2015, consistent with s.163.3177(6)(h)1 and 2, F.S., and 163.3180, F.S.

POLICY ICE.2.1.2 (A PORTION OF FORMER PSFE POLICY 1.3.1)

The City, in coordination with the County and the School District, shall amend the Capital Improvement Plan (School District of Palm Beach County Five-Year Capital Improvement Schedule), to maintain consistency with the School Board's adopted Five-Year Plan.

POLICY ICE.2.1.3 (FORMER PSFE POLICY 2.2.3)

The City shall provide the School District with periodic information generated from the City's development and approvals that is needed to maintain school adequacy, including information required for the School District to establish:

1. School siting criteria;
2. Joint approval of the public school capital facilities program; and
3. School utilization.

POLICY ICE.2.1.4 (A PORTION OF FORMER PSFE POLICY 2.2.4)

The City shall provide the School District with its Comprehensive Plan to facilitate development of school enrollment projections. The City shall coordinate its Comprehensive Plan and the Future Land Use Map with the School District's long range facilities maps, to ensure consistency and compatibility with the provisions of this Element. The City shall provide the School District with information generated from the City's development and

approvals, including, but not limited to adopted future land use amendments and development orders, including amendments to development orders.

POLICY ICE.2.1.5 (FORMER PSFE POLICY 2.2.6)

The City shall provide opportunity for the School District to comment on comprehensive plan amendments, development orders, and other land-use decisions which may be projected to impact on the public schools facilities plan. The City shall incorporate letters from the School District identifying school capacity availability into City project staff reports presented to the City Council and/or the Planning and Zoning Board. The City may incorporate conditions of approval into ordinances or resolutions to mitigate development impacts at the request of the District as the City deems appropriate.

POLICY ICE.2.1.6 (FORMER PSFE POLICY 2.2.7)

The City shall coordinate with local governments, Palm Beach County, and the School District on emergency preparedness issues which may include consideration of:

1. Design and/or retrofit of public schools as emergency shelters;
2. Enhancing public awareness of evacuation zones, shelter locations, and evacuation routes;
3. Designation of sites other than public schools as long term shelters, to allow schools to resume normal operations following emergency events; and
4. Coordination of a Point of Distribution (POD) with Palm Beach County in the event of emergency, the City would staff and coordinate a POD.

OBJECTIVE ICE 2.2.0 SCHOOL FACILITY SITING COORDINATION (FORMER PSFE OBJECTIVE 2.1.0 ALSO PART OF ICE OBJECTIVE 1.1.0)

To establish a process of coordination and collaboration among the County, local governments, and the School District regarding the planning and siting of public school facilities in coordination with planned infrastructure and public facilities.

POLICY ICE 2.2.1 (FORMER PSFE POLICY 2.1.1)

The City shall coordinate and provide for expedited review of development proposals with the School District during the development review process to ensure integration of public school facilities with surrounding land uses and the compatibility of uses with schools.

POLICY ICE 2.2.2

Upon receipt of notice from the School District of its intent to acquire or lease a property for a school site, the City shall review and provide a determination of consistency with the future land use designation, zoning district, and the City's Comprehensive Plan. The City's comments may address the availability of necessary and planned infrastructure and the collocation of the proposed school facility with other public facilities such as parks, libraries and community centers.

POLICY ICE 2.2.3

The City abides by the school siting development review and building permit procedures outlined in the "Interlocal Agreement between the School Board of Palm Beach County, Palm Beach County and Municipalities of Palm Beach County for Coordinated Planning."

POLICY ICE 2.2.4 (REVISED FORMER PSFE POLICY 2.1.3)

At a proposed location, there shall be no significant environmental conditions and/or

significant historical resources that cannot be mitigated or transferred to another location. If the proposed site has significant environmental conditions and/or significant historical resources that cannot be mitigated or relocated, an alternate site shall be considered to accommodate a public educational facility.

POLICY ICE 2.2.5 (FORMER PSFE POLICY 2.1.4)

The proposed site shall be suitable or adaptable for development in accordance with applicable water management standards, and shall not be in conflict with the adopted or officially accepted plans of the South Florida Water Management District, or any applicable Stormwater Utility or Drainage District.

POLICY ICE 2.2.6 (FORMER PSFE POLICY 2.1.5)

The proposed location shall comply with the provisions of the Coastal Zone Management Element of the comprehensive plan, if applicable to the site.

POLICY ICE 2.2.7 (FORMER PSFE POLICY 2.1.6)

The City shall encourage the location of schools proximate to urban residential areas by:

1. Assisting the School District in identifying funding and/or construction opportunities (including developer participation or capital budget expenditures) for sidewalks, traffic signalization, access, water, sewer, drainage and other infrastructure improvements;
2. Providing for the review for all school sites as indicated in Objective 2.2.0 above; and,
3. Considering schools as a permitted or conditional use within all urban residential future land use designations.

POLICY ICE 2.2.8 (FORMER PSFE POLICY 2.1.7)

The City shall coordinate with the School District for the collocation of public facilities, such as parks, libraries, and community centers with schools, to the extent possible, as sites for these public facilities and schools are chosen and development plans prepared.

OBJECTIVE ICE 2.3.0 Population Projections (FORMER PSFE OBJECTIVE 2.3.0)

To establish a joint process of coordination and collaboration between the City of Boca Raton, Palm Beach County and the School District in the planning and decision making on population projections.

POLICY ICE 2.3.1

The City shall coordinate with the School District and with Palm Beach County regarding population projections.

POLICY ICE 2.3.2 (FORMER PSFE POLICY 2.3.1)

The City commits to working with the School District and Palm Beach County to help improve the County's population allocation methodology and enhance coordination with the plans of the School District. The City will continue to submit information regarding new residential development and redevelopment to the School District. The City will also continue to review the County's student population, student enrollment projections, and demographic conditions to ensure that any updated projections reflect development approvals in the City.