



**BOCA RATON MUNICIPAL FACILITIES AND SERVICES USER FEE SCHEDULE
EFFECTIVE OCTOBER 1, 2022**

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I. DEVELOPMENT SERVICES DEPARTMENT

Note: A non-refundable convenience fee of up to 2.0% of the transaction amount may be imposed upon the person making a payment using a credit or debit card via one of the City's electronic payment channels. The purpose of the convenience fee is to recover the costs of accepting credit or debit card payments.

The fees listed in this section shall not apply to applications initiated by the City Council, any City board, the City Manager or the City Attorney.

A. PLANNING AND ZONING DIVISION

(1) Abandonments:

- (a) Abandonment of rights-of-way-----3,570.00
- (b) Abandonment of easements and non-fee interest-----1,035.00
- (c) Administrative abandonment of rights-of-way----- 350.00
- (d) Administrative abandonment of easements and non-fee interest----- 350.00
- (e) Resubmittal Review Fee for abandonment of rights-of-way (each additional submittal requiring re-review) ----- 255.00
- (f) Resubmittal Review Fee for abandonment of easements and non-fee interest (each additional submittal requiring re-review) ----- 100.00
- (g) Resubmittal Review Fee for Administrative abandonment of rights-of way (each additional submittal requiring re-review) ----- 100.00
- (h) Resubmittal Review Fee for Administrative abandonment of easements and non-fee interest (each additional submittal requiring re-review) ----- 100.00

(2) Text amendments:

- (a) Text amendments to comprehensive plan, subdivision or zoning district regulations-----3,610.00
(Note: Amendments to Chapter 28 (Zoning Code) may only be processed pursuant to code Section 28-161)
- (b) Resubmittal Review Fee (each additional submittal requiring re-review) ----- 255.00

(3) Conditional use approvals in all zoning districts:

(a) Fee based on structure size (total square feet):

Structure Size	Fee
0 to 4,999	2,040.00
5,000 to 14,999	2,550.00
15,000 to 49,999	3,075.00
50,000 and over	3,500.00

(b) Minor modifications, modifications to conditions of approval, and/or extensions to a previous approval -----2,500.00

(4) Planned Developments (PD) includes PUD, PID, PCD & PMD:

(a) Master Plan:

- 1. Application -----3,500.00
- 2. Modifications to master plan including minor modifications and modifications to conditions of approval -----2,500.00
- 3. Administrative master plan-----1,300.00
 - a. Resubmittal Review Fee (each additional submittal requiring re-review) ----- 100.00

(5) Site plan approvals (SPA) in all zoning districts:

(a) Site Plan fee based on structure size (total square feet):

Structure Size	Fee
0 to 4,999	1,800.00
5,000 to 14,999	2,375.00
15,000 and over	3,000.00

(b) Site Plan amendment involving an addition greater than 1,000 square feet:

Structure Size	Fee
1,000 to 4,999	1,800.00
5,000 to 14,999	2,375.00
15,000 and over	3,000.00

(c) Fee for site plan amendments including modifications to conditions of approval and/or an addition of up to 1,000 square feet to a previously approved site plan. -----1,300.00

(d) Fee for site plan amendments/minor modifications, or modifications related to an accompanying conditional use approval with no change to site layout characteristics (including but not limited to parking layout for driveways, access, etc.). -----300.00

(e) Appeal to City Council pursuant to Code Sections 2-264(2) and 28-56; [requires advertising; see (15)(b)2. of this fee schedule].----- 750.00

(6) Rezonings:

Fee based on plot size (total square feet):

Plot Size	Fee
0 to 9,999	2,200.00
10,000 to 49,999	2,850.00
50,000 to 99,999	3,460.00
100,000 and over	4,100.00

(7) Variances-Planning & Zoning Board:

- (a) Application-----1,530.00
 First Class Mailing Costs as determined by notice requirements
- (b) Appeal to City Council pursuant to Code Section 28-131(7); [requires advertising; see (15)(b)2. of this fee schedule].----- 750.00
- (c) Resubmittal Review Fee (each additional submittal requiring re-review) ----- 255.00

(8) Special cases:

- (a) Administrative variance----- 450.00
 - 1. Resubmittal Review Fee (each additional submittal requiring re-review)----- 100.00
 - 2. Appeal to Planning and Zoning Board pursuant to Code Section 28-129(5); requires advertising; see (15)(b)1. of this fee schedule]. ----- 750.00
- (b) Comprehensive Plan future land use map or other map amendment:
 - 1. Small scale projects: under 10 acres-----3,600.00
 - 2. Large scale projects: 10 or more acres -----4,700.00
- (c) Master plan approval (non-PD) -----3,240.00
- (d) Master plan modifications (non-PD) including minor modifications and modifications of conditions of approval ----2,500.00
- (e) Sign code:
 - 1. Variance Application fee----- 615.00
 - 2. Billboard Appeal Pursuant to 2004 Palm Beach County Unified Land Development Code 8.H.2.J. ----- 250.00
 - 3. Master Sign Plan or Amendment----- 250.00

4. Alternative Identity Sign -----	500.00
5. Architectural Sign -----	750.00
6. Appeal of Master Sign Plan/Amendment, Alternative Identity Sign, or Architectural Sign decision to City Council pursuant Code Section 24-34(e); [requires advertising; see A.(15)(b)2. of this fee schedule]. -----	750.00
7. Appeal of Sign permits to Community Appearance Board pursuant to Code Section 24-33(b). -----	750.00
(f) Coastal Construction Control Line Setback Variance (plus contracted technical and/or legal reviews at cost, where applicable) -----	2,500.00
(g) Special use in IG/S1 district -----	1,750.00
(h) Satellite dishes -----	1,200.00
(i) Vested rights determination -----	3,075.00
(j) Non-concurrent parking agreement -----	750.00
1. Resubmittal Review Fee (each additional submittal requiring re-review) -----	100.00
(k) Technical deviation from chapter 28 (Parking)-----	2,000.00
(l) Technical deviation from chapter 23 (Access/Reservoirs) -----	2,000.00
(m) Universal conditional (UC): The fee for a universal conditional future land use map amendment and/or rezoning shall be the total of the combined fees for the types of approval requested.	
(n) Universal conditional (UC) future land use map amendment modification and/or rezoning modification-----	1,175.00
(o) Historic designation (Landscape area, structure, building or district) -----	510.00
(p) Voluntary Annexation (Plus Consultant Fees at Cost as applicable)-----	3,240.00
(q) Multiple building project, (project review only) -----	150.00

(9) Subdivision and plat approvals:

(a) Planned Developments (PUD, PID & PCD)/ PD Plats and non-PD Plats:	
1. Base fee for any plat plus processing charge -----	2,500.00
2. Base fee for reverting any previously recorded plat to acreage-----	3,675.00
3. Additional processing fee for plats:	
a. 1 to 90 lots, building sites or dwelling units, per lot, building site or dwelling units -----	1,637.00
b. Greater than 90 lots, building sites or dwelling units will be a total fee of -----	3,273.00

- 4. In addition to the fee determined by the above schedule, a separate check made payable to the Clerk of the Circuit Court of Palm Beach County shall accompany the plat to cover the cost to the County for recording the plat. The amount of the fee shall be as required by the Clerk of the Circuit of Palm Beach County.
- 5. Administrative subdivision or reconfiguration approval----- 600.00
 - a. Resubmittal Review Fee (each additional submittal requiring re-review) ----- 100.00
- 6. Appeal of administrative subdivision or reconfiguration to Planning and Zoning Board pursuant to Section 26-31(8) of the City Code; [requires advertising fee, see (15)(b)1. of this fee schedule----- 750.00

(10) Planning Advisory Review (PAR) Compliance Resubmittal Review:

- (a) Preliminary Review (initial review by Development Services-\$150.00 and Engineering-\$100.00) for all applications (except PD and UC).----- 250.00
- (b) Preliminary Review for Planned Development (PD) and Universal Conditional Approval (UC) applications. ----- 350.00
- (c) Compliance Resubmittal Review Fee (each additional submittal requiring re-review, after first Compliance Review). Fee applies to Compliance applications only, not Preliminary which requires payment of total application fee for each review.
 - 1. 1st Resubmittal ----- 255.00
 - 2. 2nd Resubmittal and Subsequent Resubmittals----- 400.00

(11) Environmental Advisory Board (EAB) fee for submittal of a project for required review by environmental advisory board:

- (a) Environmentally Sensitive Lands Application Fee -----1,580.00
- (b) Dune Management Plan Review-----1,800.00
- (c) Appeal to Environmental Control Hearing Board pursuant to Code Section 27-6----- 255.00
- (d) Appeal to City Council, pursuant to Code Section 2-178(2), Dune Management Plan Only----- 750.00

(12) Sale of City owned property

- Application Fee -----1,035.00

(13) Community Appearance Board

- (a) Application Fee for Final Permit Review for New Construction and Building Additions ----- 300.00
- (b) Application Fee for Final Permit Review for Alterations, Painting, Mechanical, Lighting, Minor Sub-Permits, Etc. --- 150.00
- (c) Application Fee for Formal Recommendation, Preliminaries, and Permit Revisions, Each----- 150.00
- (d) Appeal to City Council pursuant to Code Section 2-132 ----- 750.00

(e) Renewal Fee (subsequent to applicant missing two (2) consecutive scheduled meetings) ----- 100.00

(14) Historic Preservation Board – Certificate of Appropriateness:

(a) Minor Repair/Maintenance, Landscaping, Painting, Fence/Wall ----- 100.00

(b) Pool, Screen Enclosure, Alterations, Driveway, Re-roof, Generator, Windows/Doors, etc.----- 150.00

(c) Demolition/New Construction Addition----- 300.00

(d) Resubmittal Review Fee (each additional submittal requiring re-review)-----50.00

(e) Appeal to City Council pursuant to Code Section 28-238(4) ----- 750.00

(15) Public Notice Posting & Advertising:

(a) Administrative processing fee, per case (non-refundable)----- 10% of advertising deposits

(b) “Case” Advertising Fees – Minimum deposit required:

Deposits will be credited in a project account to pay for advertising publications in local newspapers and posting of public notice signage on the property. Additional deposits may be required. Any remaining balance will be refunded upon final case review by the applicable board and/or City Council or application withdrawal. Where multiple items are advertised jointly in one ad, only one deposit is required, which shall be the higher deposit amount listed for the applications submitted.

Case Description (including amendments/modifications)	Minimum Deposit
1. Appeal to Planning and Zoning Board (Administrative Variance and Administrative Subdivision)	2,200.00
2. Appeal to City Council:	
a. Line Advertisement	800.00
b. Display Advertisement (may include map)	2,200.00
3. Conditional Use Approval	3,000.00
4. Dune Management	2,200.00
5. Easement or Right-of-Way Deed	2,200.00
6. Plat (PD or non-PD)	2,200.00
7. Planned Commercial Development Master Plan	3,000.00
8. Planned Industrial Development Master Plan	3,000.00
9. Planned Mobility Development Master Plan	3,000.00
10. Planned Unit Development Master Plan	3,000.00
11. Rezoning or Rezoning Modification (City Council Approval Only)	3,000.00
12. Rezoning Modification (Planning and Zoning Approval Only)	2,200.00
13. Abandonment - Right-of-Way or Easement	3,000.00
14. Sale of City Owned Property	3,000.00
15. Sign Code Variance	2,200.00
16. Site Plan Approval	2,200.00
17. Variances-Planning & Zoning Board	2,200.00
18. Variances for Marine Structures- (Marine Advisory Board & Planning and Zoning Board)	3,000.00

(c) Special Case Advertising Fees – Minimum deposit required:

Deposits will be credited in a project account to pay for advertising publications in local newspapers and posting of public notice signage on the property. Additional deposits may be required. Any remaining balance will be refunded upon final case review by the applicable board and/or City Council or application withdrawal. Where multiple items are advertised jointly in one ad, only one deposit is required, which shall be the higher deposit amount listed for the applications submitted.

Special Case Description	Minimum Deposit
1. Comprehensive Plan Future Land Use Map or Other Map Amendment:	
a. Small Scale projects: under 10 acres	2,600.00
b. Large Scale projects: 10 or more acres	3,700.00
c. Modification to Future Land Use Map or Other Map Approval (City Council Approval Only)	3,000.00
d. Modification to Future Land Use Map or Other Map Approval (Planning and Zoning Approval Only)	2,200.00
2. Coastal Construction Control Line Setback Variance	3,000.00
3. Historic Designation	2,200.00
4. Master Plan (non-PD)	3,000.00
5. Release of Declaration of Covenants and Restrictions	2,200.00
6. Technical Deviation from Chapter 23	2,200.00
7. Technical Deviation from Chapter 28	2,200.00
8. Technical Deviation from Chapter 23 & 28	2,200.00
9. Text Amendments (Comprehensive Plan or City Code) - Minor or Major	3,000.00
10. Use in IG/S1	2,200.00
11. Vested Rights	2,200.00
12. Voluntary Annexation	2,200.00

(16) Land Records Services:

- (a) Real Property Research/Report (Disposal, Acquisition, Unity of Title/Release of Unity, Subdivision Requests & History) ----- 350.00
- (b) Release of Unity of Title:
 - 1. Single Family Residence Property ----- 255.00
 - 2. Multi-Family/Commercial Property (Unity of title or declaration in lieu) ----- 255.00

(c) Revocable License Agreement (not associated with another planning/zoning application review)-----	255.00
(d) Easement /Right-Of-Way Deeds (not associated with another planning/zoning application review) -----	255.00
(e) Other Legal Instruments (not associated with another planning/zoning application review)-----	255.00
(f) Street Name Change-----	1,430.00
(g) Street Number Change -----	105.00
(Not applicable to changes due to errors, safety issues or new construction)	
(h) Lien Filing and Lien Release:	
The amount of the fee shall be \$25.00 and recording fees as required by the Clerk of the Circuit Court of Palm Beach County.	
(i) Unity of Title (plus recording fees if recorded by the City) (not associated with another planning/zoning application review)-----	255.00
(j) Declaration of Unity of Control in Lieu of Unity of Title (plus recording fees if recorded by the City) (not associated with another planning/zoning application review)-----	255.00
(k) Petition/Requests for City to Acquire Property-----	565.00
(l) Subordination of Easements Pursuant to a Development Approval (to County or State) -----	255.00
(m) Declaration of Covenants and Restrictions (not associated with another planning/zoning zoning application review)-----	255.00
(n) Release of Declaration of Covenants and Restrictions (required public hearing) -----	800.00
(o) Lake Maintenance Agreements: Processing a maintenance agreement for artificial lakes, ponds, or canals-----	250.00
(p) City Recording of Legal Instruments (in addition to the recording fees required by the Clerk of the Circuit Court of Palm Beach County -----	25.00

(17) Other Services:

(a) Zoning Confirmation Letter -----	250.00
(b) Application Closure/Refunds: includes withdrawal, expiration and/or abandoned applications - refund processing fee for applications requiring public hearing before Planning and Zoning Board, City Council, and/or other boards and committees (non-refundable fee). If sufficient funds are not available in project account to cover this fee, no refund of project fees will be made. This does not include escrow funds -----	255.00
1. Application closure prior to advertising, posting or public notice--50% refund of application fees less refund processing fee; 100% refund of advertising deposit.	

2. Application closure after advertising, posting or public notice--10% refund of application fees less refund processing fee; refund of advertising deposit balance.
 3. Application closure after hearing--0% refund of fees; refund of advertising deposit balance.
 4. A determination that an application is not needed or required after submittal may warrant 100% refund of fees; this applies to all application types, including technical deviations.
- (c) Application Closure/Refunds of Administrative Applications: includes withdrawal, expiration and/or abandoned applications - refund processing fee for applications not requiring public hearings before Planning and Zoning Board, City Council, and/or other boards and committees. If sufficient funds are not available in project account to cover this fee, no refund of project fees will be made.----- 150.00
1. Application closure prior to Development Services Director review--50% refund of application fees less refund processing fee. After Development Services Director review--10% refund of application fees less refund processing fee.
- (d) Large scale copies, per page. ----- 1.00*
- (e) Alcoholic Beverage License Review ----- 205.00
- (f) Finger Pier Maintenance Agreement Review (canal dead ends only) ----- 500.00
- (g) Planning and Zoning Property Status/ Report (Status of Planning and Zoning actions on site) per location. [Does not constitute an official "lien" search; for "Lien Search", see Section X.A.(1). Does not include Building Permits and Code Violations; if Building Permits and Code Compliance report desired, see section I.D(9)]. Additional charges may apply for related copies and extensive employee time.----- 500.00
- (h) Pre-Application Conference (including Planning &/or Zoning) ----- 155.00
- (i) Review of Parking/Traffic Studies not accompanied with a Development Application ----- 350.00
1. Resubmittal Review Fee (each additional submittal requiring re-review) ----- 100.00
- (j) Review of Variations of Engineering Design Standards Manual (VEDSM) ----- 350.00
1. Resubmittal Review Fee (each additional submittal requiring re-review) ----- 100.00
- (k) EPZB Service Fees:
1. Burn digital documents to a CD----- 0.50*
 2. Digital Images on USB Flash Drive ----- 7.00*
 3. Scan documents up to 11" x 17" (per page) ----- 0.10*
 4. Scan large scale plans and documents (per page) ----- 1.50*
 5. Paper submittal to digital submittal coordination fee-----25.00
- (l) Request for deadline extension to development orders granted pursuant to the Laws of Florida and/or Florida Statutes. ----- 300.00

- (m) Review of LIRP Zoning 33% allocations of professional office plans and studies pursuant to Code Section 28-977(C)3.C. ----- 350.00
- 1. Resubmittal Review Fee (each additional submittal requiring re-review) ----- 100.00

* A special service charge may be due pursuant to Florida Statute § 119.07.

(18) Matters not specifically listed in this subsection:

For matters not specifically listed in this subsection, the fee for the matter most similar to the pending petition shall apply.

(19) Public Notice Mailing Costs:

Payments will be credited in a project account to pay for related to public notice mailings required in the processing of an application set forth in subsection I.A. herein. Additional payments may be required. Related public notice mailing postage shall be paid at time of application submittal or as determined by staff. All payments must be paid prior to any notice being processed.

- (a) Radius Map -----25.00
- (b) Mailing Labels generated from radius map (30 labels/page), per page----- 0.50*
- (c) First class mailing postage costs as determined by number of notices

* A special service charge may be due pursuant to Florida Statute § 119.07.

(20) Cost Recovery Fees – Land Development Reviews:

- (a) Administrative Processing Fee -----5% of initial deposit
- (b) Initial Deposit and Minimum Balance:

Size of Project	Initial Deposit	Minimum Account Balance
Less than 5.0 acres	5,000.00	1,000.00
5.0 acres and less than 10.0 acres	8,000.00	1,600.00
10.0 acres and less than 25.0	11,000.00	2,200.00
25.0 acres and less than 50.0 acres	15,000.00	3,000.00
50.00 acres and over	23,000.00	4,600.00

Funds will be deposited in a project account to pay for outside professional services provided. Supplemental deposits may be required when additional work is authorized by the City or account balance falls below the minimum balance indicated above.

(21) Wireless Communications Facilities:

(a) New Tower Installation -----	3,500.00
(Includes zoning review and approval, site plan review and approval, preliminary CAB review and basic engineering analysis.)	
(b) New Antenna Installation -----	2,960.00
(Includes zoning review and approval, site plan review and approval where applicable, preliminary CAB review and basic engineering analysis.)	
(c) Mailing costs for public hearing (1,000-foot radius of Site) (Determined by production and postage charges, and number of required notices.)	
(d) Advertising costs each for public hearings-----	900.00
(e) Collocation Installation (Includes Administrative Review for Applications)-----	255.00
(f) Cooperation Application-----	1,836.00
(g) Pre-Application Conference -----	155.00
(h) Modification of development standards -----	1,840.00
(i) Additional required consultant reviews -----	actual cost
(j) Request for Letter of Application Extension -----	510.00

B. ENGINEERING PERMITS, REVIEWS AND INSPECTIONS

A complete copy of construction contracts are required to be provided to the City for all valuation-based fees.

(1) Permits:

- (a) Water, sewer, paving and drainage construction [except as listed below in subsections (b) and (c):
 - 1. First \$500.00 valuation of construction cost (total contract amount from certified copy of contract) Minimum Fee ----- 100.00
 - 2. \$501.00 and up (1.60% of the remaining total estimated valuation of construction cost; includes all plan check fees and all other sub permit fees contracted work, except fire.) Fire permit fees are in addition to these fees. ----- 1.60%
- (b) Sidewalks:
 - 1. First \$500.00 valuation of construction cost (total contract amount from certified copy of contract). Minimum Fee ----- 100.00
 - 2. \$501.00 and up (1.60% of the remaining total estimated valuation of construction cost.) ----- 1.60%
- (c) Each Driveway (includes all new and replaced driveways):
 - 1. First \$500.00 valuation of construction cost (total contract amount from certified copy of contract). Minimum Fee ----- 100.00
 - 2. \$501.00 and up (1.60% of the remaining total estimated valuation of construction cost.) ----- 1.60%

(2) Reviews and Inspections:

- (a) Public Works Review (PWR):
 - 1. Initial PWR submittal ----- 633.00
 - 2. Resubmittal (after initial PWR review)----- 255.00
- (b) Engineering Plan/Infrastructure fees:
 - 1. PAR - Engineering Review – See 1. A. (10) for fee amount
 - 2. PWR (Inside City Limits) -----70.00
 - 3. PWR (Outside City Limits w/City Water)----- 105.00
 - 4. Complete processing----- 205.00

(c) Construction Inspections (based on Estimated Construction Cost, charges are cumulative):

Estimated Construction Cost	Fee
\$0 to \$3,000 (Flat fee)	382.00
\$3,001 to \$10,000 (Flat fee)	1,075.00
\$10,001 to \$50,000 (per \$1,000 or fraction thereof)	123.00
\$50,001 to \$100,000 (per \$1,000 or fraction thereof)	48.00
\$100,001 to \$200,000 (per \$1,000 or fraction thereof)	40.00
\$200,001 to \$600,000 (per \$1,000 or fraction thereof)	25.00
Over \$600,000 (per \$1,000 or fraction thereof)	19.00

(d) Valet Parking plan review/resubmittal ----- 255.00

(3) Cost Recovery Fees - Traffic, Parking and/or any other Transportation related Study Reviews:

(a) Administrative Processing Fee -----5% of initial deposit

(b) Initial Deposit and Minimum Balance:

Size of Project	Initial Deposit	Minimum Account Balance
Less than 10 acres	5,000.00	1,000.00
10 acres and less than 30 acres	8,000.00	1,600.00
30 acres and over	12,000.00	2,400.00

Funds will be deposited in a project account to pay for outside professional services provided. Supplemental deposits may be required when additional work is authorized by the City or account balance falls below the minimum balance indicated above.

C. BUILDING PERMITS

A complete copy of construction contracts is required to be provided to the City for all valuation-based fees. Valuation-based fees exclude flooring material costs.

(1) Initial Permit Processing Deposit

Initial Permit Processing Deposit for plan review and administrative costs will be credited against the actual cost of the building permit at the time of permit issuance. If a permit is not issued for any reason subsequent to plan review, the City will retain the initial deposit (non-refundable).

(a) Minimum Fee; or ----- 100.00

(b) 1% valuation of construction costs, whichever is greater -----1.00%

(2) One and two-family residential buildings:

- (a) First \$500.00 valuation of construction costs (total contract amount) - MINIMUM FEE ----- 100.00
- (b) \$501.00 and up (1.60% of the remaining total estimated valuation of construction costs; includes all plan check fees and sub permit fees, except fire.) Fire permit fees are in addition to these fees. -----1.60%
 - 1. If either Private Provider Plan Review or Inspection Service used -----1.60%
 - 2. If both Private Provider Plan Review and Inspection Service used -----1.60%

(3) New Construction Multi-family and commercial core and shell, each multi-family and commercial condominium unit, each townhome unit, parking garage, guardhouse, shed and industrial buildings:

- (a) First \$500.00 valuation of construction costs (total contract amount) - MINIMUM FEE ----- 100.00
- (b) \$501.00 and up (1.60% of the remaining total estimated valuation of construction costs; includes all plan check fees and sub permit fees, except fire.) Fire permit fees are in addition to these fees. -----1.60%
 - 1. If either Private Provider Plan Review or Inspection Service used -----1.60%
 - 2. If both Private Provider Plan Review and Inspection Service used -----1.60%

(4) Additions, alterations and repairs:

Additions, alterations and repairs - all residential, business, commercial and industrial buildings (includes house moving, school buildings, awnings, gazebos, screen enclosures, canopies, fountains, storm shutters, sandblasting, painting, decks, patios, seawalls, docks, boat lifts, dolphins, finger piers, fences and walls, roofing, re-roofing, paving, resurfacing, electrical, gas, medical gas, mechanical, swimming pools and plumbing):

- (a) First \$500.00 valuation of construction costs (total contract amount) - MINIMUM FEE ----- 100.00
- (b) \$501.00 and up (1.60% of the remaining total estimated valuation of construction costs; includes all plan check fees and sub permit fees, except fire.) Fire permit fees are in addition to these fees. -----1.60%
 - 1. If either Private Provider Plan Review or Inspection Service used -----1.60%
 - 2. If both Private Provider Plan Review and Inspection Service used -----1.60%

(5) Administrative Fees:

- (a) Partial inspection fee for additional requested inspections in excess of required inspections or for inspections of insubstantial amount of work completed or not critical to scheduling. -----79.00

(b) Re-inspection fee:	
Each re-inspection due to wrong address, faulty construction, work not ready for inspection at time requested, code violations, corrections not made when inspection is scheduled, verification inspection of withdrawal requests or premises not accessible to the inspector. -----	79.00
(c) Plan revisions requiring review, per discipline:	
1. First \$500.00 Valuation of Construction Cost (Additional Contract Amount) MINIMUM FEE -----	100.00
2. \$501.00 and up (1.60% of the increase in the total estimated valuation of construction costs) -----	1.60%
a. If either Private Provider Plan Review or Inspection Service used -----	1.60%
b. If both Private Provider Plan Review and Inspection Service used -----	1.60%
(d) Expired Permits:	
1. Renewal (one time only by Building Official) equal to the original permit fee or a maximum of -----	182.00
2. Reapplication - equal to the original permit fee or a maximum of -----	182.00
(e) Hardship Extension (prior to expiration of permit):	
1. 1 st Extension -----	122.00
2. 2 nd Extension -----	607.00
3. 3 rd Extension -----	1,213.00
(f) Transfer of permit (change of contractor) -----	
	125.00
(g) Temporary Certificate of Occupancy, (non-refundable) 1% valuation of construction costs: -----	
	1.00%
1. Temporary Certificate of Occupancy	
a. Minimum fee -----	1,500.00
b. Maximum fee -----	3,948.00
2. Extension of Temporary Certificate of Occupancy, (non-refundable) 1% valuation of construction costs:	
1 st Extension -----	1.00%
a. Minimum fee -----	3,000.00
b. Maximum fee -----	8,000.00
2 nd Extension -----	1.00%
a. Minimum fee -----	5,000.00
b. Maximum fee -----	15,000.00
3 rd Extension -----	1.00%
a. Minimum fee -----	10,000.00
b. Maximum fee -----	25,000.00

4 th & All Subsequent Extensions -----	1.00%
a. Minimum fee -----	25,000.00
b. Maximum fee-----	50,000.00
3. Modification of Temporary Certificate of Occupancy (modification of temporary use only, does not include extension of time)-----	1,500.00
4. Inspection for Certificate of Occupancy in existing building due to change in classification of occupancy -----	105.00
5. Issuance of a Certificate of Occupancy or Certificate of Completion (for all permits that require a Notice of Commencement). -----	No Charge
(h) Pre-permit Construction agreement (non-refundable): based on valuation of construction costs -----	0.50%
1. Minimum fee-----	750.00
2. Maximum fee-----	3,948.00
(i) After hours inspection or plan review - Evenings and weekends:	
1. Minimum fee, first three (3) hours per discipline -----	250.00
2. Plus, per hour or any portion over three (3) hours per discipline -----	75.00
(j) Work done prior to issuance of a permit-----	Triple Fee
(k) Work done prior to required Development Order (e.g. IDA, SPA, etc.) -----	Triple Fee
(6) Contractor's Registration:	
(a) Palm Beach countywide business tax receipt holder-----	No Charge
(b) New Contractor - Voluntary registration (includes initial file setup) -----	No Charge
(c) Renewal Contractor - Voluntary registration-----	No Charge
(d) File modification (including change of address and other changes to an existing registration) -----	No Charge
(e) Countywide Contractor Enrollment -----	No Charge
(7) Permitting and Construction Review Board:	
(a) Filing fee for items specified in Code Section 19-223-----	1,530.00
(b) Building Code Violation Hearing Fee -----	1,530.00
(c) Advertising Deposit*-----	2,200.00
(d) Public Notice Mailing - postage per piece at current First-Class Mail Rate -----	at cost
(e) Appeal to City Council pursuant to Code Section 19-224-----	750.00

*Deposits will be credited in a project account to pay for advertising publications in local newspapers. Additional deposits may be required. Any remaining balance will be refunded upon final case review by the applicable board and/or City Council or application withdrawal.

(8) Environmental permits (separate from main building permit):

- (a) Land-clearing, removing and filling activities and equipment:
 - 1. First \$500.00 Valuation of Construction Costs, MINIMUM FEE ----- 100.00
 - 2. \$501.00 and up (1.60% of the remaining total estimated valuation of construction costs; includes all plan check fees and all sub permit fees except fire.) Fire permit fees are in addition to these fees. -----1.60%
- (b) Tree removal, relocation or replacement permit (separate from main building permit):
 - 1. First \$500.00 Valuation of Construction Costs, MINIMUM FEE ----- 100.00
 - 2. \$501.00 and up (1.60% of the remaining total estimated valuation of construction costs; includes all plan check fees and all sub permit fees except fire.) Fire permit fees are in addition to these fees. -----1.60%

(9) Fees for sign permits including permits for approved Master Sign Plan/Amendments, Alternative Identity Signs, or Architectural Signs:

When application for a permit is approved and before a permit is issued, a permit fee shall be paid based on the following schedule:

- (a) First \$500.00 valuation of construction costs (total contract amount) MINIMUM FEE ----- 100.00
- (b) \$501.00 and up (1.60% of the remaining total valuation of construction costs; includes all plan check fees and all sub permit fees, except fire.) Fire permit fees are in addition to these fees. -----1.60%
- (c) Appeal of sign permits; see A.(8)(e)7. of this fee schedule ----- 750.00

(10) Re-inspection fee:

All signs-----79.00

(11) Emergency Repairs:

Applies to work done within one year* of after a named storm event or other declared state of emergency to repair damage; does not include retrofitting. *Exceptions may be reviewed by the Building Official.

- (a) Hurricane Shutters -----99.00
- (b) Impact Resistant Fenestrations (Windows, entry doors and any other opening protection units of exterior wall and roof systems -----99.00
- (c) Emergency Generators (including transfer switch) -----99.00
- (d) Garage Doors-----99.00

- (e) Reinforcement of Gable Ends -----99.00
- (f) Renewal (one time only by Building Official)-----99.00
- (g) Reapplication of expired permit:
 - 1. \$500.00 or less of valuation of construction costs (total contract amount) ----- 100.00
 - 2. \$501.00 and up (1.60% of the remaining total estimated valuation of construction costs) -----1.60%
- (h) Where an owner or contractor proceeds with any Emergency Repairs work for which a permit is required, the fee shall be:
 - 1. First \$500.00 valuation of construction costs (total contract amount) MINIMUM FEE----- 100.00
 - 2. \$501.00 and up (1.60% of the remaining total estimated valuation of construction costs; includes all plan check fees and other contracted work, except fire.)-----1.60%

(12) ePLANS Service Fees:

- (a) Burn digital documents to a CD with customized label ----- 2.50*
- (b) Digital Images on USB Flash Drive with customized label-----10.00*
- (c) Scan documents up to 11" x 17" (per page)----- 0.10*
- (d) Scan large scale plans and documents (per page)----- 1.50*
- (e) Paper submittal to digital submittal coordination fee -----25.00

*A special service charge may be due pursuant to Florida Statute § 119.07.

(13) Parks and Recreation Impact Fee:

Residential by Square Feet	Impact Fee (per unit)
699 or fewer (adjoined to an existing residence)	0.00
699 or fewer (as a single residence)	2,500.00
700 to 799	3,000.00
800 to 1,399	3,500.00
1,400 to 1,999	4,000.00
2,000 to 3,599	4,570.00
3,600 or more	5,020.00
Hotel or Motel rooms (per room)	3,000.00

Credits – A fee payer who dedicates land or otherwise contributes funds for public parks and recreational capital improvements may be eligible for a credit for such contribution against the impact fee otherwise due, subject to City Council approval.

(14) Building Recertification Inspection Program

- (a) Building Recertification Application (including review of required reports)----- 500.00

D. CODE ENFORCEMENT

(1) Lot Clearing Fees:

- (a) Administrative/Inspection Fee ----- 145.00
- (b) Solid Waste Removal by City Contractor (plus administrative charge of 10% of contractor cost)----- Cost
- (c) Stipulated Order of Enforcement Agreement Review and Execution----- 250.00

(2) Special Event Permit* Fees:

- (a) Department reviews required. Includes: Runs, Walks, Road Closures, etc. - number of working days submitted prior to event:

Number of Working Days	Permit Fee
1	500.00
2-5	400.00
6-11	300.00
12-20	115.00
21-30	65.00
31-50	50.00

- (b) No Department reviews required. Includes: Car Washes, Tents only, Signs only, etc. ----- 8.00

* Does not include any required building permits. Fees are non-refundable.

(3) Special Master—Case Prosecution Fees:

- (a) Violation hearing ----- 105.00
- (b) Certification of Fine Hearing ----- 115.00
- (c) Request for Lien Reduction ----- 170.00

(4) Vehicles for Hire:

- (a) Application fee (non-refundable) ----- 700.00
- (b) Hearing Officer Deposit - The minimum deposit must be paid at the time of application submittal. The total cost shall be determined by City Manager; the difference from the deposit shall be refunded (if hearing cost is less than deposit) or paid to the City (if hearing cost is more than deposit).----- 615.00
- (c) Hearing Officer Public Hearing Advertising Deposit ----- 300.00
- (d) Vehicle Decals-New/Renewal/Duplicate/Transfer (each) -----35.00
- (e) Change of Name (Corporate or Fictitious) that does not constitute a Transfer per Code Section 18-53. -----28.00

(f) Appeal to City Council pursuant to Code Section 18-49(k)2.	750.00
(5) Special Permits – Noise Code:	
(a) Extended Hours of Construction Application Fee	70.00
(b) Special Relief From Noise Restrictions – Application Fee	345.00
(6) Certificate of Use Fees:	
(a) Application (New*, Transfer of Location*, Transfer of Ownership, Change of Name, File Updates, All Other Changes). All transactions require a completed application and payment of application fee.	28.00
* Requires Use/Zoning Review, applicable inspections and fees.	
(b) Use/Zoning Review	45.00
(c) Code Inspection (Initial)	45.00
(d) Code Re-inspection - Each re-inspection, due to location not ready for inspection at time requested, code violations, repairs or corrections not made when inspection is scheduled, or premises not accessible to inspector.....	50.00
(e) Fire Inspection (Initial)	45.00
(f) Fire Re-inspection - Each re-inspection, due to location not ready for inspection at time requested, code violations, repairs or corrections not made when inspection is scheduled, or premises not accessible to inspector	50.00
(g) Utility Initial Inspection for fats, oil and grease fee (see XI Utility Services I (1))	45.00
(7) Adult Entertainment Certificate of Use:	
(a) Application Fee (non-refundable)	510.00
(b) Annual Certificate of Use Fee:	
1. Adult Bookstore/Video Store	816.00
2. Adult Theater:	
a. Up to 50 seats.....	816.00
b. Each seat over 50 seats, add	6.00
3. Adult Motel.....	820.00
4. Adult Domination/Submission Parlor	820.00
5. Massage Establishment	820.00
6. Adult Dancing Establishment.....	2,050.00

7. Other Regulated Use (Adult Entertainment Establishment) as defined in Chapter 28, Code of Ordinances-----	820.00
(c) Change of Name on Adult Entertainment Certificate of Use-----	30.00
(8) Systematic Property Maintenance Inspection Program:	
(a) Initial Inspection-----	45.00
(b) Re-inspection – Each re-inspection due to location not ready for inspection at time requested, code violations, repairs or corrections not made when inspection is scheduled, or premises not accessible to inspector -----	50.00
(9) Code Compliance Confirmation Letter/Report	
(Status of Code Violations and Building Permits, on site) per location. (Does not constitute an official "lien" search; for "Lien Search", see Section X.A.(1). Does not include Planning and Zoning report; if Planning and Zoning report desired, see Section I.A.(17)(f) above. Additional charges may apply for related copies and extensive employee time.)	
Confirmation Letter/Report-----	150.00
(10) Lien Filing and Lien Release:	
The amount of the fee shall be \$25.00 and recording fees as required by the Clerk of the Circuit Court of Palm Beach County.	
(11) Sidewalk Repairs:	
Administrative/Inspection Fee-----	140.00
(12) Miscellaneous:	
Duplicate Business Tax Receipt-----	16.00
(13) Newsrack and Modular Newsrack Application Fees:	
(a) Annual application fee per space occupancy per Distributing Entity -----	30.00
(b) Maximum application fee for combined number of locations of any single publication shall not exceed -----	600.00
(14) Newsrack and Modular Newsrack Storage Fees:	
(a) Removal fee per newsrack-----	50.00
(b) Removal fee per modular newsrack-----	100.00
(c) Storage fee per newsrack-----	60.00
(d) Storage fee per modular newsrack-----	100.00