



Notice of Commencement Information

A **recorded and certified copy** of a Notice of Commencement is required for the construction of, improvements to, or alteration or repair to real property. See Florida Statute 713.13.

This involves properties, where the contract price is \$2,500 or more and repair/replacement of an existing heating or air conditioning system where the contract price is \$15,000 or more.

For your convenience a copy of the form could be found at the Palm Beach County Clerk's Office website:
<https://www.mypalmbeachclerk.com/Home/ShowDocument?id=1062>

Filing the Notice of Commencement:

Clerk of the Court - Same Day Recording Locations

Monday – Friday 8:00AM–4:00PM

Main Courthouse

Recording Department

205 N. Dixie Highway, Room 4.2500

West Palm Beach, FL 33401

(561)355-2996

South County Courthouse

200 W. Atlantic Avenue

Delray Beach, FL 33444

(561)274-1588

North County Courthouse

3188 PGA Blvd.

Palm Beach Gardens, FL 33410

(561)624-6650

Exceptions apply. Please visit the website for details.

www.mypalmbeachclerk.com/recording