



**REQUEST FOR PERMIT
EXTENSION / RENEWAL / RE-APPLICATION**

Permit # _____ Date _____ Job Address _____
Contractor _____ Contact Number _____ E-Mail Address _____

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC:

Qualifier Print Name _____
Qualifiers Signature _____
STATE OF FLORIDA COUNTY OF PALM BEACH
The foregoing instrument was acknowledged before me this _____ (Date) By _____ who is personally known to me ___ or has produced ID _____

(Type of ID) (Name of Notary)

Signature of Notary

SEAL:

Owner/Agent Print name _____
Owner/Agent Signature _____
STATE OF FLORIDA COUNTY OF PALM BEACH
The foregoing instrument was acknowledged before me this _____ (Date) By _____ who is personally known to me ___ or has produced ID _____

(Type of ID) (Name of Notary)

Signature of Notary

SEAL:

EXTENSION OF A PERMIT MUST BE REQUESTED IN WRITING, PRIOR TO THE THE PERMIT EXPIRATION OF, WITH IDENTIFICATION OF THE NEED FOR AN EXTENSION.

Department Use Only

1st EXTENSION Permit Expiration Date _____ \$122.00

BUILDING OFFICIAL APPROVAL _____ **New expiration date 1st Ext** _____

Permit Expiration Date _____ 2nd Extension – BUILDING OFFICIAL - **\$607.00** **New expiration date 2nd Ext** _____

Permit Expiration Date _____ 3rd Extension – CITY MANAGER - **\$1,213.00** **New expiration date 3rd Ext** _____

*** 3rd Extension must have authorization memo signed by the City Manager attached and all fees paid prior to extension being approved.**

ONE-TIME RENEWAL & RE-APPLICATION PERMIT FEES ARE EQUAL TO THE ORIGINAL PERMIT FEES PAID UP TO A MAXIMUM OF \$182.00

ONE-TIME PERMIT RENEWAL MUST BE WITHIN 90 DAYS FROM EXPIRATION

Renewal Fee \$ _____

PERMIT EXPIRATION DATE _____ **NEW PERMIT EXPIRATION DATE** _____

RE-APPLICATION

Re-Application Fee \$ _____

PERMIT EXPIRATION DATE _____

BUILDING OFFICIAL APPROVAL _____ **NEW PERMIT EXPIRATION DATE** _____