



## Pre-Permit Construction Agreement

General or Building Contractor Qualifier \_\_\_\_\_

Qualifier license number \_\_\_\_\_ Qualifier phone number \_\_\_\_\_

Property Owner/Authorized Tenant \_\_\_\_\_

Property Owner/Authorized Tenant phone number \_\_\_\_\_

Property (Job) address \_\_\_\_\_

Permit application number \_\_\_\_\_

In accordance with provisions set forth in Section 19-93 & 19-94 of the Boca Raton Building Regulations, we request approval to start work prior to final approval and issuance of the above-referenced permit application. We hereby acknowledge and agree to all of the following conditions:

1. That a certified true copy of the contract between the General Contractor Qualifier and the Property Owner/Authorized Tenant is provided with the above-referenced permit application.
2. That an accurate and properly recorded and certified Notice of Commencement is filed with Palm Beach County Clerk of the County Clerk of the Courts is submitted with this application.
3. That a primary contractor and sub-contractor applications **cover the entire scope of work** to be performed under Florida Statutes 489 & 633 (Electrical, Plumbing, Mechanical, Fire Protection, Fire Alarm, etc.) are signed, notarized and provided with the above-referenced permit application.
4. **Indemnification:** That the General Contractor Qualifier and Property Owner/Authorized Tenant hereby agree to indemnify, defend and hold the City of Boca Raton, Building Official, Fire Official, Building & Fire Code Enforcement Personnel, its respective agents, officers and employees harmless from and against any and all claims, losses, damages, liabilities, penalties, fines, costs, fees and obligations of whatever nature or kind, directly or indirectly relating to, or arising out of the City of Boca Raton allowing the commencement of work prior to final approval and issuance of the above-referenced permit application.

5. That the work **will not** proceed past the first required inspection and is limited to existing multi-family and commercial interior alteration projects involving demolition, ground floor concrete cutting, plumbing rough, mechanical rough, electrical rough and interior wall framing. **The fire sprinkler system, standpipes, fire alarms, emergency lighting and exit signs must be fully operational in any occupied building or part thereof to protect any and all other dwelling units or tenant spaces as well as to protect all corridors, common areas and paths of egress not under construction.** New sheetrock, insulation and structural alterations of any kind are specifically prohibited under this agreement. All demolition and renovation work must comply with the Asbestos Removal Program requirements of Florida Statutes 376.60 & Section 19-90 of the City of Boca Raton Building Regulations requiring an Asbestos Notification Statement be sent to the Palm Beach County Health Department at least ten (10) days prior to any demolition or renovation activity.

Asbestos Survey: <http://palmbeach.floridahealth.gov/programs-and-services/environmental-health/air-quality/documents/asbestos-notifications-guide-3.pdf>

Asbestos Notification Form: <http://palmbeach.floridahealth.gov/programs-and-services/environmental-health/air-quality/documents/asbestos-notification-form-pbc-fillable-update-07-30-2015.pdf>

6. That this agreement expires 90 days from its approval date; NO EXTENSIONS. All work related to the above-referenced permit must cease. The Building Official shall be notified and the meeting set within 3 days after the expiration date to either obtain issuance of the above-referenced permit or restore the work area to a safe condition subject to the Building Official and Fire Official's approval. Failure to obtain permit issuance or restore the work area will result in code enforcement action on the property owner and/or triple fee penalty assessment for working without a permit.
7. That there is no express or implied approval of the proposed construction plans submitted with the above-referenced permit application.
8. That the work completely is entirely at our own risk. Any corrections required for code compliance shall be at our own expense and subject to normal re-inspection policies and fees.
9. That any violations to the conditions of this agreement may result in immediate revocation of this agreement. Upon revocation of this agreement all work will cease until issuance of the approved permit is obtained.
10. Additionally, it is understood that a triple fee penalty will be assessed for permits associated with any portion of the work where it is determined that the scope of work permitted by this agreement is exceeded prior to the issuance of the approved permit for that work.

I \_\_\_\_\_ agree as the General or Building Contractor Qualifier, to the stipulations stated above in order to obtain the Building Official's approval to begin the construction prior to the issuance of the building permit.

\_\_\_\_\_  
Signature (General or Building Contractor Qualifier)

\_\_\_\_\_  
Qualifier phone number

**This Section To Be Completed By A Notary Public**

State of \_\_\_\_\_ County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Notary Public check one: Personally known to me \_\_\_\_\_ Produced identification \_\_\_\_\_

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Type of Identification

\_\_\_\_\_  
Notary Public's name printed

\_\_\_\_\_  
Seal

I \_\_\_\_\_ agree as the Owner/Authorized Tenant, to the stipulations stated above in order to obtain the Building Official's approval to begin the construction prior to the issuance of the building permit.

\_\_\_\_\_  
Signature of Owner/Authorized Tenant

\_\_\_\_\_  
Owner/Authorized Tenant phone

**This Section To Be Completed By A Notary Public**

State of \_\_\_\_\_ County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Notary Public check one: Personally known to me \_\_\_\_\_ Produced identification \_\_\_\_\_

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Type of Identification

\_\_\_\_\_  
Notary Public's name printed

\_\_\_\_\_  
Seal

**For Department Use Only:**

Date \_\_\_\_\_

1<sup>st</sup> Approval \_\_\_\_\_  
Zoning Officer

Date \_\_\_\_\_

Final Approval \_\_\_\_\_  
Chief Building Official